

# QUAKER STATION EMERGENCY ACTION GUIDELINES

EVENT	WHAT YOU SHOULD DO
<p>* When calling <b>911 or 2911</b>, provide this information:</p> <ul style="list-style-type: none"> <li>• Type of emergency</li> <li>• Location (building and room number)</li> <li>• Your name</li> <li>• Unless you must leave, stay on the phone as needed</li> </ul>	<p>If elevators are inoperable, people in wheelchairs should be moved to a stairwell and await assistance. Alert UA police at ext. <b>2911</b> that this person needs assistance.</p> <p>If you are calling from a non campus phone such as a cell phone you must dial <b>(330) 972 2911</b> to reach UAPD dispatch.</p> <p>All emergencies need to be reported to UAPD Dispatch Center.</p> <p><b>Building Emergency Response Leader (BERL): Julie Lough</b>  <b>BERL (Alternate 1): Bea Owen</b></p>
<p><b>Fire</b></p>	<p>Immediately stop what you are doing and exit area. <b>(do not use elevators)</b></p> <p>Pull closest fire alarm pull station.</p> <p>Report to your designated evacuation rally point.</p>



## Telephone Bomb Threat Checklist

In case of an emergency, call 911 immediately. Do not use a pay phone. Do not use a public phone. Do not use a coin-operated phone. Do not use a phone in a public place. Do not use a phone in a public place. Do not use a phone in a public place.

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Name of C	Date	Phone Number Called
Accen Loc Middle Principal Address Office Lodging Other	Name Any C on Co De eo pecc D D ed ed	Branch M M Off None ff L n e o e N O e