

BUCHTEL HALL EMERGENCY ACTION GUIDELINES

EVENT	WHAT YOU SHOULD DO
<p>Upon request, an electronic copy of this Building's Emergency Action Plan (BEAP) can be provided.</p> <p>Please contact the University's Emergency Management Coord. at 330-972-2633 to request a copy.</p>	<p>Call University of Akron Police Department (UAPD) at 330-972-2911</p> <p>Be prepared to share:</p> <ul style="list-style-type: none"> Type of emergency Location (building and room number) Your name Stay on the phone if possible <p>During a fire or if the elevators are inoperable, have people in wheelchairs move to the closest stairwell and call UAPD to let them know their location and if they need help.</p> <p>City of Akron Emergency Services (Police, Fire/EMS) can be contacted by dialing 911 from a cell phone or Microsoft Teams phone.</p>
<p>Fire</p>	<p>Immediately stop what you are doing.</p> <p>Pull closest fire alarm pull station.</p> <p>If trained on how to use a portable fire extinguisher, you may try to extinguish the fire.</p> <p>Exit the area using closest exit. (Do not use elevators.)</p>